

Safe volunteering for St Thomas à Becket Church, Ramsey

<https://www.ramseysandupwood.org/>



Thank you for all you do in furthering the work of our Christian mission in church and in the wider community. The Church takes the safety of everyone very seriously and expects you to

- read and follow the safeguarding policy [STaB Safeguarding Policy](#)
- report any concerns to the Parish Safeguarding Officer PSO (Jane Cusworth 01487 814984 Email: safeguarding@ramseysandupwood.org)
- treat individuals with respect
- ensure their welfare and safety

Role: Church Cleaner

Responsible to: Cleaning Co-ordinator (Cathy Moulton)

Key Responsibilities:

- clean the areas of the church as per the rota. If you are going to be away or if you are ill please try and swap with someone else
- inform someone if you will be in church alone – Lone Working Policy [STaB Lone Working Policy](#)
- use eco-friendly cleaning products where possible
- ensure all cleaning products are stored safely in understairs cupboard
- if cleaning materials are getting low – log this on the white board in the kitchen or inform Cleaning Co-ordinator
- launder any used dusters, cloths, mops etc
- report any other problems in church, that you might see whilst cleaning, to the church wardens or log in the file at the back of church
- ensure kitchen/ toilets are locked and keys in the key safe when leaving

Training/Support:

- working with an experienced person if new to the role
- seek advice from Cleaning Co-ordinator if necessary
- be aware of Health and Safety Guidance for cleaning team [STaB Health and Safety Guidance for Cleaners](#)
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Review Date: February 2026