

Safe volunteering for St Thomas à Becket Church, Ramsey



Thank you for all you do in furthering the work of our Christian mission in church and in the wider community.

The Church takes the safety of everyone very seriously and expects you to

- read and follow the [Safeguarding Policy](#)
- report any concerns to the Parish Safeguarding Officer (PSO) (Jane Cusworth 01487 814984 Email: safeguarding@ramseysandupwood.org)
- treat individuals with respect
- ensure their welfare and safety

Role: Member of the Parochial Church Council (PCC) / Charity Trustee

Every parish has a Parochial Church Council (PCC) and they are charities sponsoring work with children and adults and their members are Charity Trustees. They are an elected group of people who represent the church congregation and are its main decision makers. The lay representatives are elected at the Annual Parochial Church Meeting (APCM) for a period of 3 years.

A PCC's members are:

- clergy
- churchwardens
- elected representatives (up to 9 persons at St Thomas à Becket)
- Deanery Synod representatives (also elected at the APCM)
- Treasurer
- Secretary

Key responsibilities of the PCC:

- To work with the incumbent, (the Rector), to promote the mission of God in Ramsey.
- To take ultimate care for all finances of the church, working with the treasurer.
- To care for and maintain the church building and its contents.
- To have a voice in the forms of Service used.
- To work with the Rector and Safeguarding Officer to encourage everyone to promote a safer church
- To comply with the Charity Commission guidance and legislation in regard to charities. Every PCC member automatically becomes a charity trustee.

Although many of these responsibilities are executed by the Rector, Safeguarding Officer, Churchwardens, Treasurer, Fabric and Finance Committee and Worship Group, all PCC members must share in the oversight.

Elected Members will:

- Be elected for a period of three years
- Attend PCC meetings one evening a month (except August)
- Represent the views of the wider congregation in discussion.
- Support the PCC in decisions made.

Training/Support:

- All PCC members work together supporting each other
- There are links and resources on the Ely Diocesan website.
- All members of the PCC must have an Enhanced DBS check and a confidential declaration form with two references must be completed. They must also undertake Basic and Foundation Safeguarding Training. Jane Cusworth, the Parish Safeguarding Officer (PSO) will advise on this.
- All PCC members must complete a Trustee Eligibility declaration.

Review date: December 2026