

# Safe volunteering for St Thomas à Becket Church, Ramsey



<https://www.ramseysandupwood.org/>

Thank you for all you do in furthering the work of our Christian mission in church and in the wider community.

The Church takes the safety of everyone very seriously and expects you to

- read and follow the safeguarding policy [STaB Safeguarding Policy](#)
- report any concerns to the Parish Safeguarding Officer (PSO) (Jane Cusworth 01487 814984 Email:[safeguarding@ramseysandupwood.org](mailto:safeguarding@ramseysandupwood.org))
- treat individuals with respect
- ensure their welfare and safety

**Role: Junior Choir Leader**

**Responsible to: Organist and Choirmaster**

## **Key responsibilities:**

To provide children with the opportunity to sing in a choir and to further their musical training by:

- Be aware of Safer Working Protocol [STaB Safer Working Protocol](#)
- Liaising with parents regarding practice times, dates and availability for specific services
- Liaising with organist and choirmaster and other church leaders
- Ensuring that two leaders are always available for group sessions
- Keeping a register
- Holding emergency contact details, health conditions and allergies and photo consents
- Making them feel welcome and an important part of the choir
- Supervising and having oversight of children at choir practices and events
- Guiding children through their Voice for Life Books by planning beforehand
- Reminding children of points from Voice for Life during the rehearsal
- Setting an example of how to behave within a rehearsal or service
- Helping with finding pages and organising books
- Explaining meanings of texts or pronunciation

## **Training/Support**

- advice from organist/choirmaster
- advice from Ely
- undertake basic and foundation safeguarding
- obtain enhanced DBS check for working with children

**Review Date:** February 2026